**Senior Project Manager**

**Req No.**

2014-1251

**Job Locations**

US-CA-Los Angeles
US-CA-Monterey Park

**Category**

Information Technology

**More information about this job:**

**Overview:**

Sr. Project Manager will support the Risk PMO and Data Management Office to successfully execute project planning, data provisioning processes, and systems development for project activities and execution stages related to a long-term regulatory enhancement project. The ideal candidate will possess a mix of business and technology experience with large scale, complex projects supporting regulatory reporting or other projects with underlying data provisioning needs.

This work should be completed using best practices and following appropriate controls. This position will interact with executive leadership, business/operating personnel and as necessary other project teams across the ARM organization

**Responsibilities:**

Lead the assessment of the current state environment and help determine the target operating environment to encompass the following:
• Business and Data requirements are clearly identified, understood, and confirmed (in scope and substance)
• Outline project plans and resource structure appropriately to enable successful and timely delivery of business and data requirements and the overall project execution
• Define an appropriate resource plan based on identified knowledge/skill sets to effectively execute the work on time and on budget
• Ensure that project budget is accurately forecasted and actuals are managed appropriately.

The PM will be responsible for the project management execution to drive deliverables required to meet regulatory and business requirements. The PM is expected to outline and manage a detailed and dynamic project plan to support complex project activities encompassing business, data management, and technology processes. The PM is expected to manage project resources proactively and provide alternative solutions where possible. Partner with Business Lead, Program Manager, and Systems Lead to successfully execute end to end project activities. Facilitate and deliver accurate and timely status reporting at all levels of the organization.

**Qualifications:**

• Successful senior PM with training and experience to complete work efforts on time and within budget
• Direct and proven working experience with data management projects including an understanding of operations and processes to support data provisioning
• Direct and proven experience developing and managing a dynamic and detailed project plan that outlines work efforts for various teams supporting the project
• Direct and proven experience driving the collection of business and data requirements
• Direct and proven experience planning and managing Systems Development Life Cycle (SDLC) including business requirement development, project plan drafting and monitoring, quality assurance testing process/defects management, and implementation planning and execution.
• Critical thinking, analytical, and problem solving skills, with attention to detail
• Strong organizational skills and ability to communicate effectively (both written and oral) to all staff levels
• Communicates effectively and can deliver difficult/sensitive information tactfully
• Action oriented - escalates and resolves issues in a timely manner
• Understands financial planning, project budgeting, and expense tracking to successfully manage project budgets to completion
• Working knowledge of complex technology systems implementations, with ability to effectively communicate with technology business partners
• Strong proficiency in MS Project, Word, Excel, Power Point, Visio, Access, Business Objects reports budget, Clarity PPM tool
• Proven experience applying program and project management and process improvement best practices for large scale projects for clients
• Understands the criticality of quality management for project success (Requirements, Testing, Audit)
• Experience with SOX, OCC, and other regulatory requirements for financial organizations

Additional Information: (Experience & Education)

• Four year University degree required.
• Five plus years of financial industry experience
• Seven plus years Project Management and Program Management Office experience
• PMI and Six Sigma certifications highly preferred

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